IMIS CPD Enrolment Form

PO Box 8198, BHBC NSW 2153 Ph: 1300 558 608 Fax: (02) 9680 8556 IMIS NSW Pty Ltd ABN 28 532 398 478

	_ Autism Cerebral Palsy Down syndrome Business Practices Business Plan Preterm Babies Infant Health Post Birth Touch Infant FeedingMaternal Mental Health BreastfeedingAsthma			
Name:				
Street address:				
Phone:				
Email:				
CPD session fee: \$49 per session, 3 for \$135, 6 for \$240, 12 for \$384. How would you prefer to pay?				
OPTION 1 Branch deposit or internet transfer Account details will be provided via invoice. Please use your surname, first initial as the transaction description.				
OPTION 2	MasterCard or Visa			
Card no. II	Expiry date.			
Name on card.	Name on card Signature			
OPTION 3 Cheque or Money Order: Make payable to IMIS NSW Pty Ltd and attach to this form.				

We respect your privacy

It is a requirement of the Federal Privacy Act that you are informed about the collection of your personal information and how we may use it. The personal information you provide on this form is being collected for the purpose of processing your enrolment as a student. You have a right of access to and alteration of personal information. Should you have any questions, call us on 1300 558 608 or write to IMIS PO Box 8198 Baulkham Hills BC NSW 2153.

IMIS CPD Student Agreement

Terms and conditions of enrolment and course participation – Please read carefully.

- 1. Upon returning a signed copy or original document of this student agreement ("Ägreement") to Infant Massage Information Service (ÏMIS") you are offering to enroll in an Infant Massage Information Service IMIS course. Your offer is subject to acceptance by IMIS and if accepted, you will be subject to the terms and conditions of this Agreement.
- 2. By proceeding with an enrolment application, if you are accepted into an IMIS course(s) you agree to be bound by its terms and conditions and pay the course fee(s) for the course(s) you have selected under this Agreement. Upon acceptance IMIS agrees to:
- 1. Supply to you all the materials listed by IMIS for your course(s)
- 2. Mark and report on your assignment submissions
- 3. Answer queries about your course(s) and
- 3. Please note that you may be required to purchase additional equipment or materials, at your cost, as required for the course(s) you have selected. Subject to successful completion of all assignments and examinations and the course(s) fee(s) being paid in full, IMIS will issue you with appropriate certification.
- 4. Access to the course will be arranged by IMIS after receiving full course(s) fee(s) payment.
- 5. Irrespective of your progress through the course(s), course fees are non refundable and the maximum duration of access to the course content will remain the same for each student.
- 6. The content of the course materials, including copyright and all other such intellectual property rights contained therein, remain the property of IMIS. You may not reproduce any part of the course materials without the prior written consent of IMIS.
- 7. The maximum duration of your enrolment is 2 days from the day your course access is arranged by IMIS. In the event that you do not complete the course(s) within the given timeframe, your course(s) will be immediately cancelled without refund.
- 8. If you fail for whatever reason to participate in or complete your course(s), there shall be no refund or discount of fees.
- 9. Students are responsible for establishing their own eligibility for examinations and assessments and are responsible for making arrangements to complete the online course content.
- 10. If you are under 18 years of age, IMIS will process this Agreement and your enrolment application only if an enrolment application form has been signed by your parent or guardian. By signing the enrolment, the parent or guardian agrees to be bound by the terms contained herein as

- if it was the student and shall become legally responsible for all payment to IMIS with respect to your course(s).
- 11. Amounts remitted for enrolment applications are non-refundable. Course fees received are not transferable. Enrolment does not guarantee a certificate of completion. All students must meet required pass mark levels to obtain a certificate. Students are permitted to submit an assessment once only for each enrolment into their selected course. If resubmissions are needed to pass a new enrolment in that course will be required.
- All sums of money referred to in this Agreement are expressed in Australian Dollars.
- 13. The student acknowledges and agrees that it has not relied upon or been induced by any representation by IMIS not set out in writing by IMIS. Please be aware that on acceptance of your offer, you will have entered into a legally binding agreement with IMIS. Should you not understand the legal or financial implications of this Agreement, IMIS suggests that you obtain independent legal or financial advice which will be at your cost.
- 14. All risks including loss and damage are assumed by the student and IMIS shall be under no liability for any injury, loss or damage of whatsoever kind and howsoever caused to the student or the student's property except where such injury, loss or damage is a direct and sole consequence of IMIS' negligent act or omission, but in any case, IMIS shall not be liable to the student for any indirect or consequential loss.
- 15. This Agreement constitutes the entire agreement between the student and IMIS and supercedes and negatives all previous agreements with the exception of any enrolment student agreement in another IMIS course, any signed code of ethics and any signed instructor contract.
- 16. Each clause in this Agreement is severable from any other and if any clause or part thereof is found to be defective or unenforceable for any reason by any Court of competent jurisdiction, then the remaining clauses shall remain in full force and effect.
- 17. All notices given pursuant to this Agreement shall be deemed to have been received:-
- 1. if posted by prepaid post two (2) days after the date of posting;
- 2. if delivered by hand, on the date of the delivery;
 - if sent by facsimile transmission, on receipt by the sender of the Activity Report as to the successful transmission:
- 4. if given by email, on the date that the email was transmitted.
- 18. This Agreement shall be governed by the laws of the State of New South Wales as in force from time to time and the parties hereto irrevocably submit to the exclusive jurisdiction of the Courts of that

I have read and understood this Agreement and agree to be bound by its terms and conditions.

4 Student name	Signature	Date	